

## **YOUTH DIRECTOR**

### Job Description

#### **Background:**

Ethnos is seeking a part-time Youth Director who has a passion for and a commitment to Jesus Christ, His Church, and ministry to youth and their families. Our youth group welcomes grades 6th-12th regardless of where they reside, what school they go to, and whether or not they attend Ethnos. Ethnos Youth is a place where teens can develop meaningful relationships in a safe, fun, environment, while also learning and exploring who Jesus is.

Ethnos is a multiethnic, incarnational church in the University City area of San Diego. Our vision is to be "A community for all peoples, moved by the love of Jesus to transform UTC, San Diego, and the world." We seek to be a community that removes cultural and ethnic barriers from getting to know Jesus, is created and formed by His love for us, and brings that transformational love to the world around us.

Our staff leads in-person programs on Sundays, and works mostly remotely with flexible working hours the rest of the week.

#### **Primary ministry duties:**

1. Organize and facilitate weekly youth gatherings. This gathering should consist of content that will help youth discover and follow Jesus and develop leadership life skills. These gatherings can be on Sunday or on another day of the week that works for the schedules of parents and youth.
2. Develop genuine rapport with youth to help them find a sense of belonging in the youth group. This should be done through formal social events and informal relationship-building time.
3. Work with staff in supporting and equipping parents of youth.
4. Recruit and develop adult volunteers to help with the above.

#### **Administrative duties:**

1. Check and promptly respond to emails, texts, and voicemails.
2. Ensure thorough and efficient weekly communication with parents and youth regarding updates, and curriculum details (incl. email and social media).
3. Maintain current records and databases for family and volunteer information.
4. Purchase necessary ministry supplies while tracking and maintaining budget and expenditures.
5. Attend staff meeting once a week (currently online).
6. Attend and help with quarterly servant team retreats.

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#### **Other responsibilities:**

1. Maintain habits of rest as well as personal and spiritual growth.
2. Assist in special events (Easter, Thanksgiving, child dedication, etc.).
3. Quarterly training for the growth and development of volunteer teams.
4. Live out the vision and mission of Ethnos with integrity.

#### **Desired qualities:**

- Heart for youth, a desire to share the life of Jesus with them, and see them form, grow, and continue in faith.
- Excellent communication and interpersonal skills, with the willingness to work collaboratively on a team.
- Ability to work well with parents and caregivers.
- Strong organizational skills.
- Foundation of Biblical knowledge.

**Other Requirements:** Become a member of Ethnos Community Church and be in San Diego.

**Compensation:** \$18-20/hr (pay commensurate with experience) with paid time off.

**Hours:** 12-20 hours/week (negotiable).

#### **Inquiries:**

Please contact us at [ethnosadmin@gmail.com](mailto:ethnosadmin@gmail.com) for more information or to submit your resume.